Approved For Release 1999/08/27 : CIA-RDP78-04004R000200250003-6

SECRET

28 AUG 1961

MEMORANDUM FOR: Director of Security

SUBJECT : Office of Security Statistical Report for JULY 1961

1. The attached tables and charts reflect some of the activities of certain components of the office during JULY 1961.

2. The statistics in the tables are compiled by the components concerned and refer to the current month.

3. The charts are prepared in this office from the statistics in the tables and afford a means of comparing the various accomplishments, workloads, and activities from the beginning of the current fiscal year to date.

4. The statistical report for the month of June, which contains charts for the entire past fiscal year, is attached to assist you in comparing the statistics charted for the month of July with the statistics of the past fiscal year.

5. Following are noteworthy items for the month:

a. Thirty-nine summer employees entered on duty during June and July.

25X1A9a b. [redacted] departed to attend the next session of the National War College ending June 1962.

25X1A9a c. Arrangements were made for [redacted] of the Automation Staff to conduct a survey of the Office of Security to determine the feasibility of an automatic data processing program in the office.

25X1A9a d. [redacted] has been detailed to the Security Office for one year as a Records Management Officer.

25X1A9a e. [redacted]
25X1A9a [redacted] were presented certificates and cash awards for meritorious suggestions.

25X1A9a [redacted]
Acting Executive Officer

Approved For Release 1999/08/27 : CIA-RDP78-04004R000200250003-6

SECRET

Attachments as indicated